

## **MEETING MINUTES**

### **MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall – Committee Conference Room Wednesday, November 5, 2014**

- I. **Call to Order and Roll Call** Chair Beard called the meeting to order at 7:00 p.m.  
Present: Chair Beard, Vice Chair Batilo, Commissioners Holland, Maglalang, Manassau, Mohsin, Rosario, Truong  
  
Alternate Commissioners Present: Kathapurkar, Sharma, Bilbao  
  
Absent: Leon, Do, Councilmember Gomez
- II. **Seating of Alternates** – Commissioner Kathapurkar
- III. **Pledge of Allegiance** – Chair Beard led the Pledge of Allegiance.
- IV. **Approval of Agenda** – Staff Liaison Felix Reliford requested that Unfinished Business Item A be heard first and Chair Beard requested that Unfinished Business Item B be heard second. Commissioner Kathapurkar motioned, and Commissioner Holland seconded, for approval of the agenda with changes to the order of items. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of October 8, 2014** – Commissioner Holland motioned, and Vice Chair Batilo seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No items
- VII. **Announcements** – Staff Liaison Felix Reliford introduced new CAC Alternate Commissioner Mike Bilbao.
- VIII. **Liaison Report** – Councilmember Gomez was not present
- IX. **Commissioners' Round Table** – Commissioner Mohsin announced a soccer event taking place on Saturday and Sunday, November 8 and 9, at the Milpitas Sports Center. He said the Milpitas Police Department will provide fingerprinting for kids between the ages of 4-18 years old, and the Fire Department will have their playhouse at the event. The commission presented Mr. Reliford with a certificate in recognition of his years of service to the commission. Commissioner Holland announced that she has moved to Hayward and will no longer be a member of the commission. It was agreed that the December meeting will include a potluck.

#### **X. New Business:**

##### **A. Review NBO Awards and Qualifications**

Mr. Reliford suggested that the NBO Awards Subcommittee meet and return to the full commission with a recommendation for future qualifications and criteria for the awards.

Commissioner Maglalang motioned, and Commissioner Kathapurkar seconded, to continue this item to January. The motion carried unanimously.

## **B. CAC Feedback - Make a Difference Day Event**

Vice Chair Batilo was pleased with the CAC commissioner attendance, with 9 out of 12 members attending the event. She said there were 500 flu shots available but less than 100 were used, and feels there needs to be more community outreach. She said that the only CDBG recipient to attend was Project Sentinel.

Vice Chair Batilo would like to partner with the Senior Advisory Commission to hold special events at the same time/location.

Commissioner Maglalang feels the CDBG recipients should be more supportive of the commission's events and Chair Beard said she agreed but that their funding cannot be tied to commission events.

## **XI. Unfinished Business**

### **A. Update Report - Our City Forest Grant Partnership**

Rhonda Berry, of our City Forest, joined the group via a conference call. She said she was happy to answer questions however it would have been more effective if she was present at the meeting and able to give a presentation. She gave an overview of Our City Forest and their programs. The largest source of their funding comes from state grants, primarily for the City of San Jose which provides them with an annual amount of financial assistance which allows her to continue to write grant proposals to bring in additional funding.

Our City Forest was awarded a state grant to mitigate the construction impact of the San Jose airport expansion. Trees were planted in parks and schools within a two miles radius of the airport project, the boundaries of the tree planting area includes about 10% of Milpitas, and they still have a few hundred trees remaining.

Ms. Berry said the only thing they can provide right now is trees, and the use of their trucks and arborist and staff time would be out of pocket. City staff would need to determine how much money they are willing to match as they are required by the state to have matching funding.

Ms. Berry stressed the importance of continuing to plant and water trees during the drought. She added that trees require a lot less water than grass, and that unlike grass the trees will not come back, and it is important not to lose those years of growth and keep the urban forests healthy.

Chair Beard recommended that the Tree Planting Subcommittee and City staff meet with Ms. Berry in person to discuss the details of a partnership.

Since Commissioner Holland resigned, new members were assigned to the subcommittee. Members are Ray Maglalang, Ashish Kathapurkar and Mike Bilbao.

### **B. Discussion on Tree Planting**

This item was included in the Our City Forest discussion above.

- XII. Adjournment** – Commissioner Maglalang moved, and Vice Chair Batilo seconded, to adjourn the meeting at 8:25 pm to the next meeting of December 3, 2014. The motion carried unanimously.